

# The Referral Process

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Referring a patient to Vermilion online – the benefits:

- Fast
  - Easy
  - Secure
  - GDPR compliant
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How to refer:

- Visit [vermilion.co.uk/make-a-referral](https://vermilion.co.uk/make-a-referral)
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Section 1 – Your patient's personal information:

- The date of the referral is populated automatically.
  - Add your patient's name, date of birth, full address, postcode, telephone contact details and email address.
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Section 2 – Nature of the referral:

- Please select the service or services that your patient requires.
  - If you select dental implants, restorative dentistry, oral surgery or dental hygiene you will be able to select the location of your choice: either Kelso or Edinburgh.
  - If you select periodontics, orthodontics or endodontics: Edinburgh is the only location on offer.
  - Please complete your patient's referral notes in detail which would include any relevant background detail and the patient's dental history.
  - Please complete your patient's medical history.
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### Section 3 – Your information:

- Within this section, you may select the Clinician of your choice (for dental implants, restorative dentistry and oral surgery only). If your patient needs to be seen quickly, we recommend that you select the “First Available Appointment” option.
- Please add your name, practice address, telephone number and your email address.
- Please update any radiographs or supporting files (accepted files are pdf, jpg, png).
- Please complete any further information as required.
- For GDPR purposes, please tick the first two boxes giving both your and your patient’s consent to the submitted data being collected and stored at Vermilion.
- Please click the opt-in box should you wish to receive information from Vermilion such as our free CPD Programme, news and events.
- Send the referral (by clicking on the red Send Referral box at the end of the form).
- The information is encrypted and sent securely to Vermilion via Comodo.
- Once you press submit, you will be able to view a message on your screen confirming that your referral has been sent. This will include the name of your patient, the date of the referral and the referral details.
- You have an option to print this page. You will also receive an email with this information.

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### What happens at Vermilion when we receive your referral:

- Each and every referral is triaged by Dr David Offord (or by a senior dentist should he be absent or on holiday).
- The referral co-ordinator will contact your patient within 2 working days of receiving the referral to arrange a consultation. At this stage the cost of the consultation will be advised, along with any other relevant information that your patient needs to know.
- We will keep you copied in on all correspondence between Vermilion and your patient.

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If you require any further details on our treatment costs, how to find us, or our privacy policy please look at [vermilion.co.uk](http://vermilion.co.uk)

We always welcome feedback on how we can improve our service. If you would like to give us any feedback or comment on our referral process, please email [referral@vermilion.co.uk](mailto:referral@vermilion.co.uk)

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